

Education Agency Logo and Information Here

Summary of Performance

Student Name: _____ Birth Date: _____ Student ID #: _____

Attending School: _____ Case Manager: _____

Anticipated Exit Date: _____ (mm/yy)

Summary of Student's Academic Achievement and Functional Performance:

Student's Post-secondary Goals: (from IEP)

Recommendations to Assist Student in Meeting Post-secondary Goals:

Name/Title: _____

Phone: _____

School: _____

Date: _____

This form is used to:

- Comply with the requirement for a “Summary of Performance” in IDEA 2004.

The Summary of Performance:

- a. Provides information to students who are graduating with a regular diploma to assist them in meeting their post-secondary goals; and
 - b. Provides information to students who are leaving school because they exceed the age of eligibility for a free appropriate public education (end of school year in which they turn 21) to assist them in meeting their post-secondary goals.
- IDEA 2004 does not explicitly require a Summary of Performance for students who are leaving school before the end of their entitlement period due to graduation with a modified diploma or another diploma or certificate. ODE recommends that school districts provide a Summary of Performance for these students also.
 - Citations: 20 USC § 1414(c)(5)(B)(ii); 34 CFR 300.305(3); OAR 581-015-2105

Directions:

1. Enter student’s name, birth date and student ID number.
2. Enter attending school and name of case manager.
3. Enter anticipated exit date. The exit date should be the same as the exit date information on the student’s IEP.
4. Write a summary of the student’s academic achievement and functional performance. This statement may include:
 - How the student’s disability has affected the student’s academic achievement and functional performance;
 - The student’s academic and functional strengths;
 - The results of the student’s most recent state or district assessments;
 - The results of any college entrance examinations (e.g. SAT, ACT);
 - The results of the most recent special education evaluation of the student;
 - Whether the student is graduating with a regular diploma;
 - A description of any other exit document the student earned in high school (e.g. modified diploma, extended diploma, alternative certificate, GED);
 - Any honors or special awards the student achieved in high school; and
 - Any vocational or extracurricular accomplishments of the student.
5. List the student’s post-secondary goals from the student’s most current IEP.
6. Write any recommendations for assisting the student in meeting the student’s post-secondary goals after the student exits from K-12 education. These recommendations may include:
 - Recommendations for accommodating the student’s disability in the workplace or post-secondary education setting; and
 - Recommendations for assisting the student to achieve the student’s post-secondary goal(s).
7. Enter name and title of teacher or provider completing summary, the name of the school and school district, and a contact phone number for the teacher or provider, and the date of completion of this document.