**Intent to Apply for University/School Partnership Grant**

Due 4:00 p.m., May 26, 2016 (See Section C, p. 9 for submission directions)

|  |  |
| --- | --- |
| ***Fiscal agent*** | ***Required Partners*** *(identify by name/institution)* |
| \_\_yes \_\_no | Teacher Education Unit: |
| \_\_yes \_\_no | Arts & Sciences Unit: |
|  | Eligible High-Need LEA: |

|  |  |
| --- | --- |
| ***High-need LEA?*** | ***Other Partners*** |
| \_\_yes \_\_no |  |
| \_\_yes \_\_no |  |
| \_\_yes \_\_no |  |
| \_\_yes \_\_no |  |
| \_\_yes \_\_no |  |

Academic focus area of proposed project:

\_\_\_ mathematics; \_\_\_ language arts/literacy; \_\_\_ science (including engineering design)

Brief description of pK-12 professional development project you are planning as a partnership of a university/college teacher education department, a university/college arts/sciences department, and an eligible high-need school district. (The partnership agreement must be with the school district – generally the Superintendent – even though you may be working with only a few schools in the district.) *This description should approximate, but does not need to exactly match the final proposal submitted. Funds cannot be used for pre-service teacher training or participation although pre-service teachers may attend with other funding.*

**RFP COVER PAGE**

***2016-17 Improving Teacher Quality: Oregon University/School Partnership Program***

*[CFDA 84.367B]*

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Applicant Organization (lead institution in the eligible partnership | | | | | | | | |
| Address: | | | | | | | | |
| College/University DUNS number: | | | | | Tax ID number: | | | |
| Project Director: |  | | | Title: | | |  | |
| Tel: |  | | | Email: | | |  | |
| Co-Director  (if applicable) |  | | | Title: | | |  | |
| Tel: |  | | | Email: | | |  | |
| Fiscal Contact: |  | | | Title: | | |  | |
| Tel: | | Fax: | | E-mail: | | | | |
| Title of Project: | | | | | | | | |
| Content area of proposed professional development  \_\_\_\_ mathematics \_\_\_\_ science \_\_\_\_ English language arts/literacy | | | | | | | | |
| Project Abstract (Must be 250-350 words and fit in this space) | | | | | | | | |
| Total grant funds requested: | | | $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | Number of Participants | | |
| Length of project | | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ months | | | \_\_\_\_\_\_\_ | | Teachers |
| Project start date: August 1, 2016  \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | End date: (no later than 7/31/2017)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | \_\_\_\_\_\_\_ | | Principals |
|  | | |  | | | \_\_\_\_\_\_\_ | | Other (specify) |

***This proposal complies with all policies/regulations and carries the full endorsement of this institution of higher education.***

Chief Executive Official (Printed name) Title Department

Chief Executive Official (Signature) Date

**PARTNERSHIP PROFILE FORM**

Provide the name of your partner(s) below each of the eligible categories listed. At least one partner in each of categories 1-3 are required in order to comprise an eligible USP partnership. Partners in category 4 are optional. Indicate whether #1 or #2 will be the fiscal agent.

**Our partnership will consist of:**

|  |  |  |  |
| --- | --- | --- | --- |
| **(1) A state or private institution of higher education and the division of the institution that prepares teachers and/or principals**  **🞏 Fiscal Agent or………** | **(2) A division of Arts & Sciences**  **🞏 Fiscal Agent** | **(3) A high-need local education agency. See eligible districts in Attachment**  *If you will work with particular schools within the high-need LEA, list them and place a star (\*) next to any partnering school that is “low performing”* | **(4) Another LEA, public or private school, public charter school, ESD, nonprofit cultural organization, another institution of higher education, school of arts and sciences within such an institution, division of such an institution that prepares teachers and principals, entity carrying out a preK program, teacher organization, principal organization, business.** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Improving Teacher Quality: Oregon University/School Partnership Program**

**Joint Effort Document**

The proposal must reflect a joint effort between a department/school/college of education, a department/school/college of arts and sciences and a high-need district/local education agency (LEA). This federal requirement is intended to ensure that program activities integrate needed teaching skills with substantive content knowledge and that professional development activities are based on district and state needs and priorities.

Joint effort can take a number of forms, ranging from informal discussions and planning for the project to full sharing of administrative and instructional responsibilities. At minimum joint effort must involve #1; it may also involve #2 and #3.

1. Each unit is given an opportunity to provide comments/input while planning the project.
2. Instructional staff members are drawn from each unit.
3. Each unit plays a role in the evaluation of the project.

**Statement of Joint Effort**

This institution hereby provides assurances that this proposal reflects a joint effort and commitment between a department/school/college of education, a department/school/college of arts and sciences, and a high-need school district/local education agency (LEA).

**Representative of Department/School/College of Education** (Dean or designee)

|  |  |
| --- | --- |
| Signature: | Printed Name: |
| Title: | Date: |
| Department: | |

**Representative of Department/School/College of Arts& Sciences** (Dean or designee)

|  |  |
| --- | --- |
| Signature: | Printed Name: |
| Title: | Date: |
| Department: | |

**Representative of High-Need Local Education Agency (LEA)** (Superintendent or designee)

|  |  |
| --- | --- |
| Signature: | Printed Name: |
| Title: | Date: |
| Department: | |

**Representative of Other Partner** **Organization** (Superintendent, Director, or designee)

|  |  |
| --- | --- |
| Signature: | Printed Name: |
| Title: | Date: |
| Department: | |

**Representative of Other Partner** **Organization** (Superintendent, Director, or designee)

|  |  |
| --- | --- |
| Signature: | Printed Name: |
| Title: | Date: |
| Department: | |

**Representative of Other Partner Organization** (Superintendent, Director, or designee)

|  |  |
| --- | --- |
| Signature: | Printed Name: |
| Title: | Date: |
| Department: | |

**Representative of Other Partner Organization** (Superintendent, Director, or designee)

|  |  |
| --- | --- |
| Signature: | Printed Name: |
| Title: | Date: |
| Department: | |

**USP BUDGET FORM**

The budget must be split out by partner (same partners as listed on the Partnership Profile Form) so it can be easily seen that no single partner is using more than 50% of the project budget.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Partner 1**  **Fiscal Agent** | **Partner 2** | **Partner 3** | **Partner 4\*** |
| **1. Salaries & Wages** |  |  |  |  |
| **2. Employee Benefits** |  |  |  |  |
| **3. In-State Travel** |  |  |  |  |
| **4. Materials &      Supplies** |  |  |  |  |
| **5. Other** (specify) |  |  |  |  |
| **6. Total direct costs** |  |  |  |  |
| **7. Indirect costs \*\*** |  |  |  |  |
| **8. Stipends; tuition** (exempt from indirect) |  |  |  |  |
| **Total Requested** |  |  |  |  |

**\* Add additional columns per partner**

**🗆 Check here for assurance that no single participant in the eligible partnership will use more than 50% of the grant funds made available to the partnership.**

Note: The U.S. Department of Education has imposed a very high burden of proof to show that paying for food and beverages with Federal funds is necessary to meet the goals and objectives of a Federal grant.Meetings should be planned so there is time for participants to purchase their own food, beverages and snacks, if necessary.

**STATEMENT OF ASSURANCES**

The applicant assures and certifies compliance with the regulations, policies, guidelines, and requirements as they relate to the acceptance and use of federal funds for this federally funded program. Also, the applicant assures that:

1. Funds derived from Title II, Part A, the Teacher and Principal Quality Training and Recruiting Fund Program, will be used only for the purposes for which they are granted.

2. The applicant will comply with Title VI of the Civil Rights Act of 1964 and all regulations issued by the Department of Education, pursuant to the chapter, to the end that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant received federal financial assistance.

3. The applicant will comply with Title IX of the Education Amendments of 1972 (P.L. 92-318) and all regulations issued by the Department of Education, pursuant to the title, to the end that no person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, be denied employment in, or be subjected to discrimination under any education program or activity receiving federal financial assistance.

4. The applicant will comply with OAR 581-015, 581-021-0045, and 581-021-0049, Discrimination Prohibited, issued by the State Board of Education, and ORS 326.051 and ORS 659.150, and 580-15-005, 580-15-010, and 580-15-015, issued by the State Board of Higher Education pursuant to these laws, to the end that no person in Oregon shall, on the basis of age, handicap, national origin, race, marital status, religion, or sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity administered or authorized by the State Board of Education or State Board of Higher Education.

5. The applicant will comply with the Family Educational Rights and Privacy Act of 1974 and all regulations issued by the Department of Education, pursuant to this Act.

(See http://www.ed.gov/policy/gen/guid/fpco/ferpa/index.html)

6. The applicant will use funds only to supplement and, to the extent practicable, increase the level of funds from non-Federal sources that would, in the absence of funds made available for the purposes of the project, and may not use funds made available under this part to supplant funds from non-Federal sources.

7. Federal funds made available for the proposed program ensure the equitable participation of private elementary and secondary school teachers in the purposes and benefits of the USP Program.

8. The applicant will make such reports to the State Higher Education Agency or its designated representative, in such form and containing such information, as may be reasonably necessary to enable the agency to perform its duties under this title, and will keep such records and afford such access thereto as the state education agency may find necessary to assure the correctness and verification of such reports.

Signature of Chief Executive Officer

Title:

Date: