

Invite Representatives of Participating Agencies

Linking youth to agencies while in school make connections easier.

Participating Agencies should be invited to the IEP team meeting with the prior consent of the parent (or student who has reached the age of majority). When a representative of a participating agency that is likely to be responsible for providing or paying for transition services is identified, they should **be invited to the first IEP meeting where transition services will be discussed**.

If a participating agency, other than the public agency, fails to provide the transition services described in the IEP, the school district must reconvene the IEP Team to **identify alternative strategies** to meet the transition objectives for the student set out in the IEP.

This sample template for parents is available at www.tcntransition.org



Template: Transition-Age Youth in _____ County: AGENCY OVERVIEW

SCHOOL DISTRICT TRANSITION SERVICES	VOCATIONAL REHABILITATION	DEVELOPMENTAL DISABILITIES (DD) SERVICES/BROKERAGES
<p>ELIGIBILITY REQUIREMENTS</p> <ul style="list-style-type: none">• Student is on an Individual Education Plan (IEP)• Student has received less than a standard diploma (modified, extended, alternative certificate, etc.)• Student will turn 21 after the first day of the district's school year.	<p>ELIGIBILITY REQUIREMENTS</p> <ul style="list-style-type: none">• Documentable physical or mental disability that impacts one's ability to work• Legal to work in the United States• Disability is not Blindness or Deaf-Blindness (Commission for the Blind serves these individuals) <p>SERVICES OFFERED</p>	<p>ELIGIBILITY REQUIREMENTS</p> <ul style="list-style-type: none">• Ability to establish intellectual disability before age 18 and developmental disability before age 22• Be an Oregon Resident• Recipient of Medicaid, SSI or SSDI (for a full range of services)• Brokerages– serves individuals 18 years and older and are referred by DD through choice counseling

Guidance from ODE for Agency Attendance

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- ☑ A case manager/teacher should decide which students on their caseload should have agencies represented at their IEP meeting.
- ☑ Call parents to obtain required parental written consent before inviting representatives from other participating agencies to attend an IEP Team meeting. The representatives of these agencies cannot access all the student's records unless the parent gives consent for such a disclosure.
- ☑ A case manager/teacher should contact agency representatives early in the year to schedule IEP meetings. Agency representatives have full schedules and may not be able to attend meetings with a short notice.
- ☑ If you do not have an established relationship with your local VR counselor or other agency representative, contact your TNF for help in this area.